



425 Webster Street
Colusa, CA 95932

Last Ordinance #456

Last Resolution #10-18

**CITY OF COLUSA
MINUTES OF THE
CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
Tuesday, July 6, 2010 – 7:00 p.m.**

The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken only on items on this agenda. Members of the public may comment on any item on the agenda at the time that it is taken up by the Council. Requests to speak on the item should be made to the Mayor at the time an item is discussed. We ask that members of the public come forward to be recognized by the Mayor and keep their remarks brief. Absent permission from the Mayor, comments will be limited to three (3) minutes. Any written correspondence submitted to the City Clerk will be maintained in a permanent file in the City Clerk's Office.

Mayor – Donna Critchfield
Mayor Pro Tem – Kirk Kelleher
Council Member – Kay Hosmer
Council Member- Thomas Reische
Council Member – Patrick Landreth

- A. **CALL TO ORDER** - Meeting was called to order by Mayor Critchfield at 7:05 pm.
- B. **ROLL CALL** – Council Members Reische, Landreth and Mayor Critchfield were present. Council Members Kelleher and Hosmer were not present and were excused by the Mayor.
- C. **PLEDGE OF ALLEGIANCE & INVOCATION** - Pledge led by Council Member Kelleher. Invocation given by City Clerk Kittle.
- D. **APPROVAL OF AGENDA** - Council Member Reische moved to approve the agenda. A second was made by Council Member Landreth. Motion carried 3-0.
- E. **PRESENTATIONS**

*Proclamation declaring July as Sexual Assault Awareness Month in the City of Colusa.

Mayor Critchfield announced July as Sexual Assault Awareness Month. A representative was not available to receive the proclamation.

*Recognition to the Chamber of Commerce for the 4th of July Celebration

Mayor Critchfield presented Certificate of Appreciation to Ben Felt with the Colusa County Chamber of Commerce. Mayor extended her appreciation for all their hard on the July 4th celebration that was held at Memorial Park.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience wishing to address the Council regarding City business (on items that do not appear on this agenda) may do so at this time. When recognized by the Mayor, please come to the podium and state your name and address for the record. Comments will be limited to three (3) minutes unless the Mayor specifically grants further time.

None.

G. CITY ATTORNEY REPORT ON CLOSED SESSION – City Attorney Knapp stated no reportable action to report from closed session.

H. CONSENT CALENDAR: *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

RECOMMENDED ACTION

- | | |
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| 1. Draft Minutes of June 1, 2010 Council Meeting. | <i>Approved as Amended</i> |
| 2. Draft Minutes of June 15, 2010 Council Meeting. | <i>Approved</i> |
| 3. Joint Powers Agreement/Bylaws for the Colusa County Economic Development Commission. | <i>Received & Filed</i> |
| 4. Construction Contract Award and Expenditure Authorization for Fremont Street Bikeway Improvements. | <i>Received & Filed</i> |
| 5. City Engineer's June 2010 Project Report. | <i>Received & Filed</i> |
| 6. Warrants List – May 2010. | <i>Pulled</i> |
| 7. Warrants List – June 2010. | <i>Pulled</i> |
| 8. Vendor Summary Report for Year-End | <i>Pulled</i> |
| 9. Consider awarding a Broker of Record to Keenan and Associates | <i>Approved</i> |
| 10. Authorize City Manager to sign proposal for re-coating of the UV channel at the Wastewater Treatment Plant. | <i>Approved</i> |
| 11. Review the City's current Conflict of Interest Code. | <i>Adopted</i> |
| 12. Consideration of Resolution supporting an application for the City of Colusa to be designated a Preserve America Community | <i>Adopted Resolution 10-19</i> |
| 13. Consideration of Resolution designating the Colusa County Film Commission as the California Film Commission's Regional Partner for the City of Colusa. | <i>Adopted Resolution 10-20</i> |

Council Member Reische recused himself due to his financial interest with George L. Messick on Items 6, 7, 8. These items were pulled till next meeting due to no quorum. Council Member Landreth moved to approve the remaining items on the Consent Calendar. A second was made by Council Member Reische. Motion carried 3-0.

- I. **COUNCIL MEMBER AND STAFF REPORTS/COMMENTS.** (The Council will use this section of the agenda to report on committee assignments and may direct staff to place future items on the agenda)

Council Member Reische attended the Transit and Transportation Meeting and the budgets were completed. Council Member Landreth had nothing to report. Mayor Critchfield attended the Colusa County Planning Commission meeting wherein the draft General Plan land use map was presented. She also attended the City Planning Commission meeting. City Manager McClintock gave KUDOS to Public Works Supervisor Dale Klever for his investigative efforts at the Wastewater Treatment Plant, as he discovered a sample switch at the lab that could be documented and was able to save the City \$12,000 in fines.

J. **COUNCIL CONSIDERATION**

14. Consideration of Request for Proposal (RFP) results for a Consultant to conduct a Redevelopment Project Area to do a RDA Boundary Study and provide Redevelopment Plan Adoption Services.

DISCUSSION: City Manager McClintock recommends awarding the bid to Burns and Watry and to authorize City Manager and City Attorney to negotiate the final terms and conditions with Burns and Watry. The project costs would not exceed \$251,000 plus a 7% contingency of \$17,570 and staff time of \$15,000 plus a contingency of 10% or \$1,500 for final project costs (staff and consultant costs) of \$285,070.

The City applied for a grant, but the State will no longer fund these types of studies and the USDA does not have any money to fund the study. The City could loan the funds to the RDA and be paid back from proceeds of the Redeployment Agency. City Manager recommends setting up a balloon payment due in 2012.

City Manager McClintock introduced Jim Burns from Burns and Watry who gave a presentation on "Why Invest in Redevelopment". The estimate for the City of Colusa would be \$56,800,000 for the Agency and \$18,700,000 for the School District for an estimated total of \$75,500,000. The County of Colusa would have two options; either create its own agency or grant "extra-territorial jurisdiction" to Williams and Colusa.

Mayor Critchfield asked the time commitment for the RDA to pay back the loan from the General Fund. Mr. Burns stated 2-3 years. City Manager McClintock stated it really depends on how quickly we can get some large projects going in the downtown area. She stated the City Council would be the board of the RDA so there are many options on how to fund it.

PUBLIC COMMENT: Citizen Felt asked about the Colusa County options. City Manager McClintock explained one option would be to include the properties adjacent to the city that are not within the city limits which would be 13th and 14th Streets. Both streets are part of the "Sphere of Influence".

City Attorney Knapp explained the RDA would ultimately be whatever the City Council chose to make it, because of the flexibility. It can be a tool to provide options from an Economic Development study moving forward. Mr. Knapp emphasized the RDA is a separate public agency from the City of Colusa when making financial decisions, issuing bonds and contracts for RDA.

ACTION: Council Member Reische made a motion to authorize the City Manager and City Attorney to negotiate final terms and conditions with Burns and Watry not to exceed \$251,000 plus a 7% contingency of \$17,570 and staff time of \$15,000 plus a contingency of 10% or \$1500 for a final project costs (staff and consultant costs) of \$285,070; should those negotiations fail the City Manager and City Attorney may negotiate with Rosenow Spevacek Group (RSG) under the same not to exceed total project budget limitations. A second was made by Council Member Landreth. Motion carried 3-0.

15. Consideration of Resolution 10-22 – A Resolution of the City Council of the City of Colusa Designating a Redevelopment Survey Area.

DISCUSSION: City Manager McClintock explained the survey area will need to be expanded for the study and suggested all the city limits be included except the new developed areas which are Country Club and Meadow View West.

PUBLIC COMMENT: None.

ACTION: A motion was made to adopt Resolution 10-22 including Exhibits A & B as modified. A second was made by Council Member Reische. Motion carried 3-0.

16. **PUBLIC HEARING** for Consideration of Agreement for Colusa Independence Project and authorizing City Manager to execute agreement.

DISCUSSION: Consultant Scott stated the agreement has been reviewed by the City Attorney Knapp and by the County of Colusa's Attorney which states the \$190,000 will be put in an escrow account and used to pay for part of the Colusa Independence Project as stated in previous meetings.

ACTION: A motion was made by Council Member Reische to authorize the City Manager to execute the agreement for the Colusa Independence Project. A second was made by Council Member Landreth. Motion carried 3-0.

17. **PUBLIC HEARING** to consider adoption of Resolution 10-21 – A Resolution of the City Council of the City of Colusa, California to approve the CDBG P/TA Grant 08 PTAG-5344 City of Colusa Income Survey Final Report.

DISCUSSION: City Manager McClintock stated a grant was received and an RFP was done. David Nelson was granted the contract. In his final report the significant findings were that the target income went from 30% to 54% which is good from the standpoint of applying for grants but sad from the standpoint of the amount of hurt that is out there in the community. David Nelson stated he enjoyed conducting the survey and if the grant is successful this year, it will help put a roof on the fire station. .

PUBLIC HEARING OPENED at 8:01 pm: No public comment.
PUBLIC HEARING CLOSED at 8:02 pm

ACTION: A motion was made by Council Member Landreth to receive the report and adopt the Resolution 10-21 - A Resolution of the City Council of the City of Colusa, California to approve the CDBG P/TA Grant 08 PTAG-5344 City of Colusa Income Survey Final Report. A second was made by Council Member Reische. Motion carried 3-0.

18. Consider Adoption of Ordinance 457 – amending the City Code to establish certain penalties and charges by Resolution and Repealing Section 1-8.

DISCUSSION: City Attorney Knapp stated this was discussed at the first reading and explained the amendment.

PUBLIC COMMENT: None.

ACTION: A motion was made by Council Member Reische to adopt Ordinance 457 – amending the City Code to establish certain penalties and charges by Resolution and Repealing Section 1-8. A second was made by Council Member Landreth. Motion carried 3-0.

19. Consider creating an Ad-Hoc Committee to address LAFCO Sphere of Influence City/County meeting requirements.

DISCUSSION: City Manager McClintock stated John Benoit offered to facilitate the meeting. She asked City Council members for two names that would like to serve on the Ad-Hoc Committee and work towards getting the Sphere of Influence settled.

PUBLIC COMMENT: None.

ACTION: Council Member Reische and Mayor Critchfield both stated they would like to serve on the Ad-Hoc Committee.

20. Consideration of attendance at the annual League of California Cities Conference and designation of voting delegate for the conference.

DISCUSSION: City Manager McClintock stated there is \$4,000 in the City Council's travel budget and asked if a City Council member wanted to attend the conference in San Diego. Council Member Reische stated since the voting is not critical, he votes to wait until next year.

PUBLIC COMMENT: Citizen Rourke is opposed of a Council Member attending this year's conference in San Diego.

ACTION: A motion was made by Council Member Reische not to authorize any Council Member to attend the annual League of California Cities Conference in San Diego. A second was made by Council Member Landreth. Motion carried 3-0.

21. Consider request from a City Council Member for a resolution in opposition to the Dirty Energy Proposition.


DISCUSSION: City Manager McClintock stated a City Council member asked that this be placed on the agenda. She indicated no action is necessary, unless they would like to request a resolution.

PUBLIC COMMENT: None.

ACTION: Council is opposed of this resolution. Not action will be taken.

ADJOURNED at 8:13 pm

Meeting adjourned to Tuesday, July 20, 2010 at 7:00 pm in
Council Chambers, 425 Webster Street, Colusa, CA 95932.



SHELLY KITTIE, CITY CLERK