



425 Webster Street  
Colusa, CA 95932

Last Ordinance #457

Last Resolution #10-23

**CITY OF COLUSA  
MINUTES OF THE  
CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
Tuesday, July 20, 2010 – 7:00 p.m.**

*The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken only on items on this agenda. Members of the public may comment on any item on the agenda at the time that it is taken up by the Council. Requests to speak on the item should be made to the Mayor at the time an item is discussed. We ask that members of the public come forward to be recognized by the Mayor and keep their remarks brief. Absent permission from the Mayor, comments will be limited to three (3) minutes. Any written correspondence submitted to the City Clerk will be maintained in a permanent file in the City Clerk's Office.*

**Mayor** – Donna Critchfield  
**Mayor Pro Tem** – Kirk Kelleher  
**Council Member** – Kay Hosmer  
**Council Member**- Thomas Reische  
**Council Member** – Patrick Landreth

- A. **CALL TO ORDER** - Meeting was called to order by Mayor Critchfield at 7:04 pm.
- B. **ROLL CALL** – Council Members Reische, Kelleher and Hosmer were present. Council Member Landreth was absent and excused by the Mayor.
- C. **PLEDGE OF ALLEGIANCE & INVOCATION** - Pledge led by Council Member Hosmer. Invocation given by City Clerk Kittle.
- D. **APPROVAL OF AGENDA** - Council Member Reische made a motion to approve the agenda. A second was made by Council Member Hosmer. Motion carried 4-0.
- E. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience wishing to address the Council regarding City business (on items that do not appear on this agenda) may do so at this time. When recognized by the Mayor, please come to the podium and state your name and address for the record. Comments will be limited to three (3) minutes unless the Mayor specifically grants further time.

- F. **CITY ATTORNEY REPORT ON CLOSED SESSION** - City Attorney Knapp stated no reported action.
- G. **CONSENT CALENDAR:** *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

**RECOMMENDED ACTION**

- |   |                             |
|---|-----------------------------|
| 1. Fire Department Monthly June Report      | <i>Received &amp; Filed</i> |
| 2. Public Works June Monthly Report         | <i>Received &amp; Filed</i> |
| 3. City Engineer's July 2010 Project Report | <i>Received &amp; Filed</i> |
| 4. Police Department May Monthly Report     | <i>Received &amp; Filed</i> |
| 5. Police Department June Monthly Report    | <i>Received &amp; Filed</i> |

**ACTION:** Council Member Kelleher moved to approve the Consent Calendar, Items 1-5. A second was made by Council Member Reische. Motion passed 4-0.

- H. **COUNCIL MEMBER AND STAFF REPORTS/COMMENTS.** (The Council will use this section of the agenda to report on committee assignments and may direct staff to place future items on the agenda)

Council Member Reische and Kelleher had nothing to report. Council Member Hosmer attended the Colusa Farm Show meeting and the Colusa Film Commission meeting. Public Works Director Klever gave KUDOS to Jessie for installing the replacement pool pump motor and starter on Saturday so the City pool could reopen on Monday. City Attorney Knapp was happy to report the Administrative Code Enforcement Ordinance has been a useful tool, in that some of the property owners have cleaned up their yards after receiving the code enforcement notices. City Manager McClintock had nothing to report. Mayor Critchfield attended the Colusa County Planning Commission Presentation on the housing element for the General Plan. She also attended the Fly-In/Ceremony at the Colusa County Airport to re-designate the airport to "Pickles Field".

I. **COUNCIL CONSIDERATION**

**6. PUBLIC HEARING – City of Colusa Revised Program Income Reuse Plan**

- a.) Consider rescinding Resolution 10-10 A Resolution of the Colusa City Council adopting the Community Development Block Grant 2010 Program Income Reuse Plan and Revolving Loan Account Guidelines.

**DISCUSSION:** Consultant Scott Thurmond explained the State requires additional language be added and a few minor changes be made to the Reuse Plan which is why Resolution 10-10 needed to be rescinded.

**PUBLIC HEARING OPENED** at 7:23 pm: No public comments were made.  
**PUBLIC HEARING CLOSED** at 7:24 pm

**ACTION:** A motion was made by Council Member Hosmer to rescind Resolution 10-10 - A Resolution of the Colusa City Council adopting the Community Development Block Grant 2010 Program Income Reuse Plan and Revolving Loan Account Guidelines. A second was made by Council Member Reische. Motion passed 4-0.

- b.) Consider adopting Resolution No. 10-24 - A Resolution of the Colusa City Council Adopting the Community Development Block Grant 2010 Program Income Reuse Plan and Revolving Loan Account Guidelines.

**PUBLIC HEARING OPENED** at 7:25 pm: No public comments were made.  
**PUBLIC HEARING CLOSED** at 7:26 pm

**ACTION:** A motion was made by Council Member Kelleher to adopt Resolution No. 10-24 - A Resolution of the Colusa City Council Adopting the Community Development Block Grant 2010 Program Income Reuse Plan and Revolving Loan Account Guidelines. A second was made by Council Member Hosmer. Motion passed 4-0.

- c.) Consider adopting Resolution No. 10-25 – A Resolution of the Colusa City Council Redistributing Program Income between Revolving Loan Accounts for the purpose of funding the County Transitional Housing Project.

**PUBLIC HEARING OPENED** at 7:26 pm: No public comments were made.  
**PUBLIC HEARING CLOSED** at 7:27 pm

**ACTION:** A motion was made by Council Member Reische to adopt Resolution No. 10-25 – A Resolution of the Colusa City Council Redistributing Program Income between Revolving Loan Accounts for the purpose of funding the County Transitional Housing Project. A second was made by Council Member Hosmer. Motion passed 4-0.

- 7. Award a contract to and authorize the City Manager to execute a contract with Lister Construction for work as described in Contract No. 08-01-CI.

**DISCUSSION:** City Manager McClintock explained this particular award is for the bike path along Fremont and 5<sup>th</sup> street. The Public Works bids were posted and run in accordance with all federal and state guidelines, along with the additional requirements that go along with the American Recovery and Reinvestment Act (ARRA) program. Out of the five received bids, staff recommends awarding the contract to Deem Lister Construction in the amount of \$534,788.00.

**PUBLIC COMMENT:** None.

**ACTION:** A motion was made by Council Member Kelleher to award a contract to Deem Lister Construction and to authorize the City Manager to execute a Construction Contract with Deem Lister Construction, Inc., in the amount of Four-Hundred-Sixty-Five-Thousand Thirty-Three dollars and Five cents (\$465,033.05), and authorize expenditures in the amount of Five-Hundred-Thirty-Four-Thousand Seven-Hundred Eighty-Eight dollars (\$534,788.00) for construction. A second was made by Council Member Reische. Motion passed 4-0.

8. Provide Staff Direction with respect to the Youth Advisor Application Process.

DISCUSSION: City Manager McClintock asked City Council Members if they had any changes to make on the proposed application form and/or the application process. City Council Members stated they didn't have any changes to add.

PUBLIC COMMENT: None.

ACTION: The Council Members requested City Manager McClintock to proceed and thanked her and the City Attorney Knapp for their hard work.

9. Accept City Treasurer's Report of the financial bank reconciliation for month ending May 2010.

DISCUSSION: City Treasurer Rourke pointed out the negatives on the month ending report for May. He has not received the June report. Council Member Hosmer asked if money would be coming in on the Safe Routes to Schools program which currently shows a negative. City Treasurer Rourke stated he hopes so. Mayor Critchfield expressed her concern on the low interest of the LAIF account. She asked about the possibility of purchasing short-term bonds or CDs from a local bank to increase the interest rate and stagger the investment. City Treasurer Rourke stated the money in the LAIF Account can be available tomorrow. However, Mayor Critchfield stated the City doesn't need to have a seven million dollar balance available on a daily or an on-call basis. City Manager McClintock suggested the Finance Director work with the City Treasurer to look at those options and others as the Mayor would like to maximize the investment without putting the City at risk. City Manager McClintock provided a target date to bring it back before Council at the first meeting in September.

PUBLIC COMMENT: None.

ACTION: Council Member Kelleher made a motion to accept the Treasurer's report. A second was made by Council Member Hosmer. Motion passed 4-0.

**ADJOURNED at 7:46pm.**

Meeting adjourned to Tuesday, August 3, 2010 at 7:00 pm in  
Council Chambers, 425 Webster Street, Colusa, CA 95932.

  
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SHELLY KITTIE, CITY CLERK