

# City of Colusa

Date Received	7/21/10 <i>WD</i>
Routing Date	7/21/10 <i>WD</i>
Date approved	_____
Notice Sent	_____
Insurance Cert. Rec'd	_____

## Application for

H-13

### Temporary Street Closure, Parades, Special Events and Festivals

NAME OF EVENT:	<i>Kittle's Pro Season Waterfowl Sale</i>
DATE OF EVENT:	<i>Sept. 3, 4, 5 2010</i>

Please read carefully:

- Application must be filed with the city clerk at least 30 days prior to the event to allow time for review and council action.
- Applications will be returned if incomplete
- There are no fees for street closure services
- Complete in the space provided a narrative explaining the specific purpose of the event including garbage clean-up plans.
- Submit a map in the space provided outlining the event's location and all street and/or parking lot closings
- Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all flyers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- Applicants must provide prior to the event a certificate of insurance meeting city insurance requirements—a minimum of \$1 million per occurrence naming the city as additional insured. Limit is subject to increase depending on event.
- All applications are subject to approval by the city council
- Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to the city manager's office.
- All street closures must maintain adequate clearance for emergency vehicle access.
- If event will take place on the state highway, attach a copy of the Caltrans encroachment permit

#### Contact Information: (Please print)

Organization	<i>Kittle's Outdoor</i>	Phone (day)	<i>458-4868</i>
Contact Person	<i>Pat Kittle</i>	Phone (evening)	<i>682-6607</i>
Address	<i>888 Market Street</i>	Fax	<i>458-2988</i>
City	<i>Colusa, CA</i>	E-mail Address	<i>patrick@kittlesoutdoor.com</i>
Zip Code	<i>95932</i>		
Alternate Contact	<i>Scott Kittle</i>		

*(It is highly recommended that an alternate name & telephone number be provided)*

Event Details: *Vendors & Factory Reps set up tents/booths in Memorial Park lots of pedestrian traffic across Market Street*

Location of Event	Start Date DD/MM/YY (Incl. set up)	Start Time	Finish Date DD/MM/YY (Incl. tear down)	Finish Time
<i>888 Market &amp; Memorial Park</i>	<i>9/4/10</i>	<i>7</i> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	<i>9/4/10</i>	<i>6</i> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Electrical: Yes  No  *(?)*    Liquor: Yes  No     Sound Amplification: Yes  No   
 Food & Beverage: Yes  No     Open Fire: Yes  No  (If yes, please explain (permit may be required) *Large BBQ on trailer*)

Type of Event:

Parade	<input type="checkbox"/>	Cycling	<input type="checkbox"/>	Event/Festival	<input type="checkbox"/>	Please Specify <u>Retail Promotion</u>
Walkathon	<input type="checkbox"/>	Run	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>	

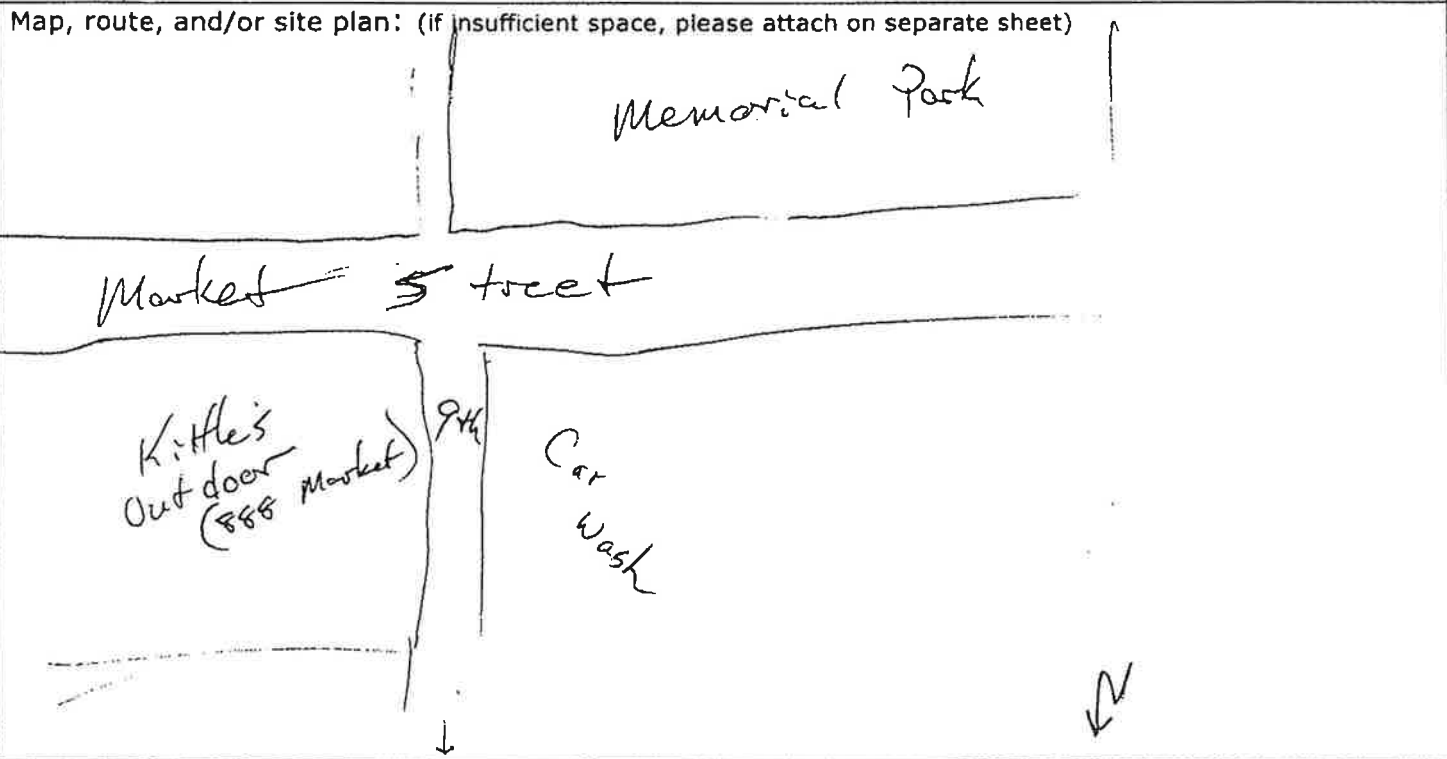
Attendance:

Number of Participants	<u>200+</u>	Number of Floats	<u>0</u>
Number of Booths/Stalls	<u>12+</u>	*Please provide best estimates*	
Number of Vehicles	<u>?</u>		
Number of Bands	<u>0</u>		

Narrative and Map of Event:

(Be specific and include garbage clean-up plans, detailed map, route and/or site plan. Attach extra page if necessary)

Narrative: Annual Event - used to be held @ 1004 Market & block off 10th street. No parking lot @ new location so we want to move to park w/shade



Signature of Person Submitting Application: [Signature] Date: 7/21/10

		Office Use Only			
Public Works	<u>DWF</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:	<u>8/10/10</u>
Fire Dept.	<u>[Signature]</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:	<u>8/10/10</u>
Police Dept.	<u>[Signature]</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:	<u>8/6/10</u>
City Manager Review	<u>[Signature]</u>	Comments: <u>ONLY USING PARK ONE DAY ON THE 4TH. See attached map.</u>		Date:	

COLUSA POLICE DEPARTMENT

# KITTLE'S PRE-SEASON WATERFOWL SALE

September 4, 2010

JAY ST.

← Street closure

WILL NEED  
ROAD CLOSED  
BARRICADES

KITTLE'S  
PRE-SEASON  
WATERFOWL  
SALE

CITY PARK

← Street closure

MARKET STREET

KITTLES  
OUTDOOR  
SPORTS

9TH  
ST.

