

City of Colusa

425 Webster Street
Colusa, CA 95932

Administrative Services

(530) 458-4942

The City of Colusa invites your application for
Utilities Operator/Sr. Utilities Operator
Compensation Range: \$2,483 – 3,834
(DOQ)

Posting Date: January 25, 2011

Filing Date: February 28, 2011

DEFINITION

Under general supervision, performs the necessary operations and maintenance required for the wastewater and drinking water systems, including distribution and collection, and assist other divisions of Public Works and other Departments, plus related duties as required.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Performs a variety of tasks in the operation and maintenance of City wastewater and drinking water facilities, infrastructure and associated equipment; operates hand tools, power equipment, and vehicles; communicates effectively and respectfully, verbally and in writing; performs a variety of other duties as needed.

TYPICAL PHYSICAL REQUIREMENTS

Ability to: sit and stand for extended periods; walk on uneven and/or slippery surfaces; crawl in cramped and confined areas, climb up and down ladders, stoop, crouch, and kneel at times as needed; safely lift objects weighing up to 50 lbs.; perform sustained physical work requiring manual dexterity, eye-hand coordination, normal hearing and vision.

TYPICAL WORKING CONDITIONS

Work is performed: indoor and outdoor, often in hazardous environments; in varying temperatures and weather conditions; with exposure to dust, chemicals, gases and liquids; with exposure to energized and moving equipment; in contact with other staff and the public; may require working emergencies, stand-by or scheduled overtime on weekends and holidays.

TRAINING & EXPERIENCE for Utilities Operator

Any combination of training and experience providing required knowledge, abilities and certification is qualifying. A typical way to obtain these requirements would be:

- College coursework in Science and/or Algebra
- Experience with Distribution and Collection Systems
- One year of Operations and Maintenance experience.

Special Requirements:

- Possession of a California Driver's License.
- Grade I WW Certification by the State of California (within 12 months of hire)

TRAINING & EXPERIENCE for Sr. Utilities Operator

Any combination of training and experience providing required knowledge, abilities and certification is qualifying. A typical way to obtain these requirements would be:

- Same as Utilities Operator, plus
- Two years of Operations and Maintenance experience.

Special Requirements:

- Possession of a California Driver’s License.
- Grade II WW Certification by the State of California
- D2 Water Distribution Certification by the State of California

Desirable Qualities

The City is looking for a conscientious operator who enjoys learning and performing a wide variety of tasks. The ideal candidate will be a team player who is good at documentation.

APPLICATION: Apply with a City of Colusa application to the Finance Department Office, City Hall, 425 Webster Street, Colusa, CA 95932 by 5:00pm, Friday February 28, 2010. Resumes and cover letters are encouraged but will not be accepted in-lieu of application form. Postmarks will not be accepted. Review process: Based on the information provided in the application documents, the best qualified applicants will be invited for further examination. All applicants meeting the minimum qualifications are not guaranteed advancement through any subsequent phase of the examination. Depending upon the number of applications received, the examination may consist of an application screening, written and/or practical exam, oral interview or any combination thereof.

BENEFITS:

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| Retirement: | City paid PERS 2%@55 Plan and Social Security |
| Deferred Comp: | Choice of Deferred Compensation Plans |
| Medical: | Cafeteria style CalPERS Medical Insurance Plans |
| Dental/Vision: | City paid Ameritas dental plan and Safeguard Vision plan |
| Life insurance: | City provides \$50,000 in term-life insurance and \$50,000 in Accidental Death and Dismemberment |
| Vacation: | 6.7 hours per month during the first five years of service. |
| Holidays: | 11 paid holidays (including a floating holidays) |
| Sick Leave: | 8 hours per month |
| Flex 125 Plan: | Employee participation is option |