

PARK & RECREATION COMMISSION

TUESDAY, JANUARY 13, 2009–6:00 PM
CITY HALL
MINUTES

PRESENT: Commissioners Raelene Lyss, Bonnie Peterson, Cynthia White, Catherine Bernard, George Graham, Recreation Supervisor Sandy Cabral, Administrator Patty Hickel and City Manager Jan McClintock

ABSENT: None

City Manager Jan McClintock was introduced to the group. She stated she was glad to be in Colusa and thought that the parks were a great asset to the City as they are so well maintained, etc.. After introduction and her brief statement she left the meeting.

1. CALL TO ORDER

Meeting was called to order by Chairperson Raelene Lyss.

2. APPROVAL OF DECEMBER 9, 2008 MINUTES

The minutes of December 9, 2008 were read and approved.

3. PUBLIC COMMENTS REGARDING ITEMS NOT ON THE AGENDA

(No action or discussion may take place on any items brought up, but the items may be placed on next month's agenda for discussion)

There were no comments from the public.

4. REPORT ON RECREATION PROGRAMS

Supervisor Cabral gave the following report:

4th-6th grade boys and girls basketball concludes this Saturday, January 17th with the boys having a single elimination tourney.

K-3 Mighty Mites Basketball started last week and will continue thru February 7th, there are 100 boys and girls participating.

The second class of Line Dancing will begin next week. Classes will be held at the City Hall.

Ballroom Dancing program will start up again the end of the month.

Staff is currently booking bands for the summer Concert In The Park program. The first concert will be June 11th.

Umpires clinic will be held March 7th. Info regarding the clinic has gone out to the newspapers and

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surrounding communities.

Flyers for T-Ball sign ups will be completed next week and sign ups will begin February 1st.

Adult Canteen is being held the second and last Friday of each month at the Methodist Church Hall.

Sr. Walk is being held every Tuesday morning.

Sr. Game Day is being held every Wednesday afternoon.

5. **UPDATE ON CONCEPTUAL PLAN FOR MEMORIAL PARK ENTRY WAY MONUMENT**
Administrator Hickel reported that the City Council had approved the entry way monument for Memorial Park but the day after the meeting the Mayor expressed he was somewhat confused about the project and would like to reconsider the action taken. Staff was instructed to go back and redesign the monument wall and bring it back to Council. Administrator Hickel stated she contacted the State Parks and Rec representative who reviews all of the Park Bond project applications and spoke to him regarding this proposed project and he stated he did not feel it would qualify as there is no recreational enhancement. Staff has also received notification that all Prop 40 monies are frozen until the State can figure out what is going on with their budget. Due to these two factors the monument entry wall project is now on hold. Staff will be bringing it back to Council to discuss the conceptual plan and attempt to get everything in order so when funding it identified staff can move forward.
6. **REPORT ON PARK MASTER PLAN STUDY**
Administrator Hickel reported that the draft of the Park and Recreation Master Plan has been received. Staff has met with Foothill and Associates to review it and make recommended changes. It is anticipated that Foothill will be conducting a workshop meeting with the City Council February 17th to present the Administrative draft. The Commission is invited to attend and participate as in the scope of work it was planned to have the Commission and Council meet jointly for the presentation to save on money. Administrator Hickel stated once she receives the administrative draft it will go on the website and the commission can review it prior to Feb. 17th.
7. **REPORT ON BOAT LAUNCH PROJECT**
Administrator Hickel reported that the contract documents have been received from the Dept. of Boats and Waterways for the first phase of funding for the boat launch. It is anticipated that the contracts will go to City Council January 20th for approval. After that a Request For Proposal will be released to receive proposals from potential engineering firms to design the project. It is anticipated that it will take one year to complete design, begin addressing CEQA, begin permitting, etc..
8. **THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED UNTIL FEBRUARY 17, 2009 AT 6:00 PM TO MEET WITH THE CITY COUNCIL FOR THE PARKS AND RECREATION MASTER PLAN REVIEW.**